

**TO:** Town Board  
**FROM:** Lisa Potswald  
**RE:** ZA Report June 8, 2013 through July 20, 2013  
**DATE:** July 22, 2013

**I. Permit Applications Approved and Issued:**

NAME	DATE RECEIVED	DATE ISSUED	ADDRESS/ TYPE
Christianson, Barb	6/5/2013	6/11/2013	1525 Middle Road Shoreland Protection – gazebo
Bergeon, Susan	6/14/2013		2635 Big Bay Road Principle, sanitary Special use – mtg. with county
Rogers, Pete	7/2/2013	7/3/2013	1161 Middle Road Rental, principle
Hier, Mark	6/19/2013	7/18/2013	770 Main St Alteration
Goldman, Phillip dba Boone Creek Trust	7/16/2013	7/17/2013	351 Old Fort Road Nonconforming use

**Certified Survey Maps**

**Richards, Berry & Richards, Fraser - Hagen Road just east of Stone Pointe Lane**

Waiting for the surveyor to correctly identify the navigable waterway on the survey and to identify a 75 ft setback from the ohwm. This will influence buildability of the proposed Lot 1. The map also needs to identify the platted status of neighboring properties and record access easements through all the lots for the meandering drive. The TPC postponed review until an updated map is received.

**II. Permit Applications in Progress:**

NAME	DATE RECEIVED	PROJECT ADDRESS/	STATUS
<b>Slater/McCue</b>	1-20-11	1268 Big Bay Road SFD	Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
<b>LaDuke, Winona</b>	4-28-12 (incomplete)	Middle Road Land Disturbing Activity, Accessory (x2), Long Term	ZA received a copy of the wetland fill application Nelson Construction submitted to Alyssa Core on 6-4-13. The project should be moving forward soon.

NAME	DATE RECEIVED	PROJECT ADDRESS/	STATUS
		Camping Unit	
<b>Hartzell, Robert</b>		Rental of a Principal Dwelling x 7 different properties	Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified with the TPC
<b>Island Market</b>	4-15-13	800 Main Street Minor accessory	Island Corn stand. No setbacks shown on plot plan or stakes on the site. Owner claims the structure only needs to be 2 ft from the property line rather than 10 as listed in the Zoning Ordinance. I returned the incomplete application to the owner to complete but I have not received one back. The Island Corn Stand has been placed on site without a permit. Will review with Larry Hildebrandt when he is on the island.

### **III. Permit Applications Denied/Revoked:**

None.

### **IV. Violations**

NAME	VIOLATION	ORDER
<b>Ed Kale</b>	Town of La Pointe v. Edward Kale – Ashland County	Case 13 CX01
<b>Kron, Robert</b>	TB issued Order for Correction on 6/11/13. Mr. Kron attended the TPC meeting on 7/17 and agreed to complete a permit and pay the fine if it was reduced from quadruple, which the TPC approved. Mr. Kron as of this report has not yet submitted an application nor paid the permit fee.	Order for Correction 6/11/13
<b>Middle Road Literary Arts Society aka Tom's Burned Down Cafe</b>	Upon investigation of CR Nelson Complaint per Section 15 it appears violations are present. Addition/structure w/o permit. Visual clearance triangles to be inspected upon snow melt or on/about May 1. ZA will contact Mr. Nelson via USPS to set up inspection.	
<b>Bergeon, Susan</b>	TPC interpreted the property is in violation of the conditions on the Special Exception Permit. Travel Trailer and vegetation smothering material to be removed by June 1, 2013 per TPC motion 2-6-13. Letter to owner sent 2-7-13. Agent Mike Starck reported on July 16 that travel trailer has been removed.	
<b>Island Market</b>	Accessory w/o County Permit	

### **V. Land Use Permit – No Permit Required:**

None.

## **VI. Correspondences: Letters/MEMO to**

<b>NAME</b>	<b>DATE</b>	<b>REGARDING</b>
Town Board	6/20/2013	Budget memo
Town Board	6/20/2013	ZA resignation
JNJ Properties	7/1/2013	Letter revoking rental license
Town Board	7/8/2013	Memo regarding complaint and rental license revocation
Town Plan Commission	7/15/2013	Background information for TPC agenda
Town Plan Commission	7/15/2013	Background information for Coole Park TPC agenda item

## **VII. Complaints**

<b>NAME</b>	<b>DATE</b>	<b>REGARDING</b>
Rose Fahien	7/10/2013	Email regarding concerns about shoreline erosion caused from docks/cribs
James Lacy	6/27/2013	Letter regarding life/safety concerns due to electrical problems owned by JNJ Properties at 2715 North Shore Road. TB received a memo regarding this situation on July 8, 2013 and revoked rental license.  As of 7/22/2013, Mr. Price is waiting for an electrical contractor to pull an electrical permit with him, and he'll need to inspect the upgrade/repairs. Then the owner can re-apply for the rental license permit. This may take several months; that is why pulling the rental permit is the safe course of action.

## **X. New Business**

1. A public hearing for the proposed Zoning Ordinance text changes will be scheduled for September.

## **XI. Old Business**

1. The Steering Committee for the Comprehensive Plan met on Friday, July 19 to finalize the draft survey before it is sent to the TPC for review.
2. I met with Tom Wojciechowski from Extension Services to review the survey and to discuss public meetings. Two will be tentatively held in September and two in late October/early November to gather information for updating the Comprehensive Plan
3. I am scheduled to take the POWTS test on August 6, 2013.